



Downtown Ventura Partners Board Meeting Minutes, Jan. 23, 2013

I. Call to Order & Introductions:

President David Armstrong called the meeting to order at 8:38 am.

DVP Directors present: President Armstrong, Vice President Doug Wood, Treasurer Greg Smith, Secretary Mark Hartley, David Comden, Mark Draganchuk, Cheryl Heitmann, Mike Merewether, Jeff Smith, Christy Weir. **Quorum met.**

Other attendees: Executive Director Kevin Clerici, Project Manager Meredith Dilg, Scott Grissom (Block by Block Operations Manager), Police Sgt. John Snowling, Peter Brown (City of Ventura), Jeff Lambert (City of Ventura), Sid White (Ventura Realty Co.).

II. Approval of December DVP Minutes:

- a. DVP December minutes approved. Motion made by Greg Smith, seconded by Mark Hartley. Passed unanimously.

III. Approval of November and December DVP Financials:

- a. DVP November and December financials approved. Motion made by Mike Merewether, seconded by David Comden. Passed unanimously.

IV. DVP Action Items:

- a. Approval to endorse the Streetscape/Parklet Plan, with comments. Motion made by Christy Weir, seconded by Jeff Smith. Passed unanimously.
- b. Approval sale of tenant scrubber with instruction to use funds for cleanliness and safety services. Motion made by Doug Wood, seconded by Cheryl Heitmann. Passed unanimously.

V. New Business:

- a. Budget priorities for surplus.
 - i. Staff directed to research costs and implementation dates for enhancements, including (but not limited to) to Mission Park Plan/improvements, rooftop and safety lighting, welcoming sign banner, Oak Street directional sign, permanent holiday decorations, planters, security cameras and system in parking structure, trolley and PBID renewal process.

VI. Reports:

- a. Police Report: Sergeant John Snowling
 - i. Community Intervention Courts moving along successfully.
- b. Executive Director Report: Kevin Clerici
 - i. Safety Ambassador added and refreshing team uniforms.
 - ii. Finalizing expanded contract with City.
- c. Parking Report: Jeff Smith
 - i. City Attorney to present report on historic parking districts at coming meeting.
- d. City Report: Jeff Lambert
 - i. Summer Concert Series progressing.
 - ii. E.D. Strategy to go before City Council this Spring.

Meeting Adjourned at 10:28am

Minutes submitted by Kevin Clerici