



## **Downtown Ventura Partners Board Meeting – Action Items October 26, 2011**

### **I. Call to Order & Introductions:**

**Comden called the meeting to order** at 8:40 am.

**DVP Directors present:** DVP Directors present: Vice Chair David Comden, Treasurer Greg Smith and Jason Collis, Christy Weir, Cheryl Heitmann, Mike Merewether, Ed Warren, Jeff Smith and Mark Hartley **Quorum met**

**Other attendees:** Executive Director Kevin Clerici, Meredith Dilg, Jeff Lambert, Andrew Stuffer and Peter Brown (City of Ventura), Councilman Brian Brennan and Barbara Evans (Parking Advisory Board).

### **II. Approval of DVP Minutes:**

- a. Motion was made by Greg Smith, seconded by Mark Hartley. Motion passed unanimously.

### **III. Review & Approve August 2011 Financials:**

- a. Motion was made by Cheryl Heitmann, seconded by Jeff Smith. Motion passed unanimously.

### **IV. Reports:**

- a. Jeff Lambert, Community Development Director
- b. Brian Brennan, environmental health and the Winter Wine Walk
- c. Executive Director Report: Kevin Clerici
  - i. Add all city employees to newsletter database

### **V. Approve the Termination of Commercial Liability Umbrella Coverage:**

- a. Motion was made by Jeff Smith, seconded by Ed Warren. Motion passed unanimously.

### **VI. Authorize Insurance Loan to DVO of up to \$500**

- a. Motion made by Greg Smith, seconded by Mark Hartley. Motion passed unanimously.

### **VII. Joint Board Meeting on December 7<sup>th</sup>, 2011.**

- a. Motion made by Christy Weir, seconded by Jeff Smith. Motion passed unanimously.

### **VIII. Nomination Committee for Board Elections Appointed**

- a. Ed Warren, Mark Hartley, Jeff Smith, Cheryl Heitmann

- b. Motion made by Mike Merewether, seconded by Greg Smith. Motion passed unanimously.

**IX. New Business:**

- a. Safe and clean spaces initiative.

**X. Public Comment:**

- a. Mission tour November 5<sup>th</sup>
- b. Gardner Building update
- c. General Pacific Building concerns
- d. Discussion of awards for businesses that do the right thing.

**Meeting Adjourned at 10:20 a.m.**

Minutes Submitted by Kevin Clerici