



## **Downtown Ventura Partners Board Meeting Minutes, May 22, 2013**

### **I. Call to Order & Introductions:**

**President David Armstrong called the meeting to order** at 8:35am.

**DVP Directors present:** President Armstrong, Vice President Doug Wood, Treasurer Greg Smith, Secretary Mark Hartley, David Comden, Mark Draganchuk, Cheryl Heitmann, Mike Merewether, Jeff Smith, Ed Warren. **Quorum met.**

**Other attendees:** Executive Director Kevin Clerici, Project Manager Meredith Dilg, Cmdr. Al Davis (VPD), Peter Brown (City of Ventura), Mark Watkins (City of Ventura), Raymundo Sanchez (Busy Bee Café), Barbara Evans (resident and Downtown Parking Advisory Committee), Robert Warnagieris (Ventura County Civic Alliance)

### **II. Approval of April DVP Minutes:**

- a. DVP April minutes approved. Motion made by Mark Hartley, seconded by Ed Warren. Passed unanimously.

### **III. Approval of April DVP Financials:**

- a. DVP April financials approved. Motion made by Mike Merewether, seconded by Cheryl Heitmann. Passed unanimously.

### **IV. DVP Action Items:**

- a. Approved repayment in full (\$3,607.35) of truck loan. Motion made by Jeff Smith, seconded by Cheryl Heitmann. Passed unanimously.
- b. Approved \$30,000 in unrestricted funds to purchase a trolley, and to send a request letter to the City for matching funds in the same amount. Trolley purchase is contingent upon obtaining matching funds and prior signed funding agreements within \$500 of total monthly operating expenses. Motion made by Jeff Smith, seconded by Ed Warren. Passed unanimously. Doug Wood abstained.
- c. Authorized Executive Director to enter into financing and advertising agreements with various partners to pay for trolley operating costs. Motion made by Jeff Smith, seconded by Cheryl Heitmann. Passed unanimously.

### **V. Reports:**

- a. Police Report – Cmdr. Al Davis
  - i. Crimes in Downtown, calls for service regarding transients have been reduced.
- b. City Report: Peter Brown
  - i. Community Intervention Court is working; 32 individuals have taken advantage of the program. Successor agency received “Golden ticket” to divest property.
- c. Executive Director: Kevin Clerici
  - i. Interrupted by fire drill, requiring adjournment.

A handwritten signature in black ink, appearing to be "Kevin Clerici".

**Meeting Adjourned at 10:01am**

Minutes submitted by Kevin Clerici, Meredith Dilg