



## **Downtown Ventura Partners Board Meeting Minutes, Apr. 24, 2013**

### **I. Call to Order & Introductions:**

**President David Armstrong called the meeting to order at 8:38am.**

**DVP Directors present:** President Armstrong, Vice President Doug Wood, Treasurer Greg Smith, Secretary Mark Hartley, David Comden, Mark Draganchuk, Cheryl Heitmann, Mike Merewether, Jeff Smith, Ed Warren, Christy Weir. **Quorum met.**

**Other attendees:** Executive Director Kevin Clerici, Project Manager Meredith Dilg, Jamie Arnold (Neighborhood Preservation), Brad Clark (Neighborhood Preservation), Marni Brook (Montecito Bank & Trust), Peter Brown (City of Ventura), Barbara Evans (resident and Downtown Parking Advisory Committee), Sid White (Ventura Realty Co.).

### **II. Approval of March DVP Minutes:**

- a. DVP March minutes approved. Motion made by Greg Smith, seconded by Doug Wood. Passed unanimously. Mark Draganchuk, Cheryl Heitmann, Mike Merewether, and Jeff Smith abstained.

### **III. Approval of March DVP Financials:**

- a. DVP March financials approved. Motion made by Mike Merewether, seconded by Cheryl Heitmann. Passed unanimously.

### **IV. DVP Action Items:**

- a. Approved \$5,000 of surplus funds to contract with Tyson Cline of Cline Collaborative to develop Mission-Museum District conceptual design package. Funds to be matched by the City. Motion made by Mike Merewether, seconded by Ed Warren. Passed unanimously.
- b. Approved 2013-2014 Assessment rolls. Motion made by Doug Wood, seconded by Greg Smith. Passed unanimously.

### **V. Reports:**

- a. Police & City Report: Peter Brown
  - i. Annual homeless count found fewer homeless individuals; vagrant calls down.
- b. Parking Report: Jeff Smith
  - i. City Attorney report concluded Parking Districts 1 & 2 can be dissolved, funds do not have to be repaid.
  - ii. Parking District revenues/expenses on budget.
- c. Executive Director: Kevin Clerici
  - i. Focus on renewal effort.
  - ii. Streetscape capital projects.
  - iii. Brochure.
  - iv. Volunteer Ambassadors.
  - v. Security camera install early May.
  - vi. Expand service hours.
  - vii. Trolley.

A handwritten signature in black ink, appearing to read "Kevin Clerici".