



Downtown Ventura Partners Board Meeting Minutes January 25, 2012

I. Call to Order & Introductions:

Chair David Armstrong called the meeting to order at 8:35 am.

DVP Directors present: DVP Directors present: Chair David Armstrong, Vice Chair David Comden, Jeff Smith, Christy Weir, Cheryl Heitmann, Mike Merewether, Doug Wood

Quorum met

Other attendees: Executive Director Kevin Clerici, Project Manager Meredith Dilg, Jeff Lambert (City of Ventura), Peter Brown (City of Ventura), Corporal John Snowling, Commander Mark Stadler, Barbara Evans (Parking Advisory Board).

II. Approval of DVP Minutes:

- a. Motion was made by Cheryl Heitmann, seconded by Mike Merewether. Motion passed unanimously.

III. Review & Approve October 2011 Financials:

- a. Approval of October, November, December and January financials tabled to next board meeting, Feb. 22, 2012.

IV. Approve Agreement with the Ventura Film Society

- a. Motion was made by Doug Wood, seconded by Christy Weir with the following direction.
 - i. General liability insurance must cover events and office use and must be from an insurance carrier with an A M Best rating of A 4 or better. DVP must receive a Certificate / Certificates of Insurance, and be notified in writing if the policy were to be cancelled.

V. Reports:

- a. Police Report: Commander Mark Stadler and Corporal John Snowling
- b. Executive Director Report: Kevin Clerici
- c. Clean & Safe Report: Kevin Clerici

VI. New Business

- a. Craft board response to development plans for former VUSD/Olson Site.
 - i. Board directed staff to develop a statement through Economic Restructuring Committee. The statement should address quality of design and materials, parking, and adherence to the Downtown Specific Plan.

- b. DVP begins 2012 with a surplus. Board directed staff to craft a proposed capital improvement plan, with possible projects including lighting and a parking structure security camera.

VII. Board comments

- a. DVO Annual Meeting is set for March 1 at W Gallery.
- b. Parking committee update by Jeff Smith; price reduction on side streets is scheduled to begin on or around March 1.
- c. Debris hotline is now working, (805) 667-3999.
- d. Discussion of county Animal Regulation, and a desire for mandatory spaying neutering for pit bulls.
- e. Christy Weir and Executive Director Clerici recently toured Ventura River bottom to see progress of arundo removal on private property by the Wood-Claeyssens Foundation. City now is looking at removing invasive plant species on its property to create a safer and cleaner environment, and advocating the county do the same.
- f. Compliments: Mike Merewether

Meeting Adjourned at 10:39 a.m.

Minutes Submitted by Kevin Clerici